

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

### AQAR for the year (for example 2013-14)

#### I. Details of the Institution

1.1 Name of the Institution

MAA VINDHYAVASHINI COLLGE OF EDUCATION

1.2 Address Line 1

PLOT NO. 404, VILL - KARAMTAND, PO - SURYAPURA

Address Line 2

PS – BARHI, OP-PADMA, DIST - HAZARIBAG

City/Town

HAZARIBAG

State

JHARKHAND

Pin Code

825411

Institution e-mail address

mvcehazaribag@gmail.com

Contact Nos.

06546-298087

Name of the Head of the Institution:

DR. CHETLAL PRASAD

Tel. No. with STD Code:

06546-298087

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.28	2017	July 2022
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

1.7 AQAR for the year ( for example 2010-11)

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ **N.A.** \_\_\_\_\_ (DD/MM/YYYY)<sup>4</sup>  
 ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
 iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
 iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous College of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI, NCTE)

Type of Institution Co-Education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineerin  Health Science  Management

Others (Specify)

N.A.

1.11 Name of the Affiliating University (for the Colleges)

VINOBA BHAVE UNIVERSITY,  
HAZARIBAGH, JHARKHAND

**Annexure – 01 (copy enclosed affiliation  
of D.El.Ed., B.Ed. & M.Ed.)**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	N.A.		
University with Potential for Excellence	N.A.	UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other ( <i>Specify</i> )	
UGC-COP Programmes			

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	06
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	03
2.4 No. of Management representatives	02
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	02
2.8 No. of other External Experts	03
2.9 Total No. of members	18
2.10 No. of IQAC meetings held	03

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Motivational seminar conducted for the staff before the start of the academic year.
2. Motivating the staff members to apply for minor research projects.
3. Motivating the staff to participate in seminars, workshops, publish papers, apply for minor research projects.
4. Motivating students to participate in seminars, workshops, various cultural activities, games & sports.
5. Strengthening the laboratories.
6. Strengthening the Library.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<p>As per recommendation of NAAC peer team:</p> <ol style="list-style-type: none"> <li>1. Strengthening and maintaining the academic enhancement process of the Academic Units.</li> <li>2. Remedial classes be arranged in a planned and regular manner for the slowcoach section of students. And such classes may be without additional remuneration to the teachers.</li> <li>3. Audio-visual method of teaching with the help of projector etc. be made still more frequent.</li> <li>4. The college should uphold the concept of cleanliness within the campus areas and the motto of the college be 'clean campus and green campus'. For this purpose regular cleaning of</li> </ol>	<ol style="list-style-type: none"> <li>1. Plan of actions of the different Academic &amp; Administrative units have been formulated &amp; its integration for effective execution is very much in process.</li> <li>2. Executed Academic programs and events including seminar and workshops on emerging issues of social sciences.</li> <li>3. Periodic annual review by Academic Sub-Committee on curriculum, syllabus, teachings – learning-evaluation process, student's performance and overall development including initiation for establishment of innovative courses.</li> <li>4. A Committee for Planning, Implementation, Monitoring and Evaluation Board for continuous work in college.</li> </ol>

classrooms, other rooms and campus will be undertaken jointly by the students, staff members and alumni.	
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\* Attach the Academic Calendar of the year as Annexure.

#### Annexure-02 (copy enclosed academic calendar of 2017-18)

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

The AQAR was placed in steering committee of the IQAC then in the IQAC meeting dated 16.01.2018 but some modifications suggested by the members. The IQAC in its meeting dated 22.05.2018 consider the modifications suggested in the earlier meeting and accordingly approved in meeting dated 09.06.2018.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01		01	
UG	02		01	
PG Diploma				
Advanced Diploma				
Diploma	01	01	01	
Certificate				
Others				
<b>Total</b>	<b>03</b>		<b>03</b>	
Interdisciplinary				
Innovative				

\*All are Regular programmes. ✓

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	(B.Ed. - 04, & M.Ed. - 04) - 02
Trimester	
Annual	(D.El.Ed. - 02) - 01

1.3 Feedback from stakeholders\* Alumni  Parents  Employees  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

If possible we can take feedback by parents, Alumni, Employee & students.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N.A.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N.A.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
41	35	02	01	03

(May be visited on our college website- <http://mvcedu.org>)

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
35	01	02	00	01	00	03	00	41	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

02      02      N.A

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		18	
Presented papers	03	16	
Resource Persons		02	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Competency based / performance based education is the goal our institution. The Internal quality assurance cell (IQAC) of MAA Vindhyareshini College of education, Hazaribag is committed for the multi dimensional development with respect to quality of teacher education programme.

Many innovation/ programmes are in vogue or adapted by the institution:-

- (1) Book bank facility for the poor and needy students.
- (2) Academic helps and guidance for weak as well as advance learners.
- (3) Provisions of teaching aids and TLM available in the institution for their use during pre-practice teaching session.
- (4) Institution has different method labourites where students have provided practical training in various aspects of teaching learning process under the Mentors and overall guidance and supervision of concerned teacher in charge.

The institution is 34 computers and accesses of internet facility to achieved the objectives.

2.7 Total No. of actual teaching days  
During this academic year

215

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination and evaluation reforms initiated by the teachers question i.e. Teacher made a question with a hard copy and distribution the question among the students by the photocopy.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01(Curriculum reconstruction)

2.10 Average percentage of attendance of students

87

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	99	70	99	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC made teaching-learning more effective during session through computer assisted instruction.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	N.A.
UGC – Faculty Improvement Programme	N.A.
HRD programmes	N.A.
Orientation programmes	N.A.
Faculty exchange programme	04
Staff training conducted by the university	05
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	01
Others	N.A.

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	0	00	05
Technical Staff	06	0	00	01

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The college has qualified and competent teachers to handle all the courses, but the IQAC takes every step to further improve the quality of teachers by motivation and support for doing quality and innovative teaching, Journalist writing in many journals.
2. The IQAC ensures efficient and progressive with regard to serving the community through extension, a social responsibility and Social services done by our NSS units.
3. The College organizes weekly internal seminars and discussion classes for motivating students in their curriculum.
4. Faculties of different department participates state level, university level workshops and part of state government educational programmes.

#### 3.2 Details regarding major projects **N.A.**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects **N.A.**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications **N.A.**

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications: **N.A.**

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

**N.A.**

	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				

Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. **(02 Books)**  
**9789387053083,**  
**978-93-85381-48-5** Chapters in Edited Books **N.A.**

ii) Without ISBN No. **N.A.**

3.8 No. of University Departments receiving funds from

UGC-SAP **N.A** CAS **N.A** DST-FIST **N.A**  
DPE **N.A** DBT Scheme/funds **N.A**

3.9 For colleges Autonomy **N.A** CPE **N.A** DBT Star Scheme **N.A**  
INSPIRE **N.A** CE **N.A** Any Other (specify) **N.A**

3.10 Revenue generated through consultancy **N.A**

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	<b>N.A</b>	<b>01</b>	<b>N.A</b>	<b>N.A</b>	<b>12</b>
Sponsoring agencies	<b>N.A</b>	<b>N.A</b>	<b>N.A</b>	<b>N.A</b>	<b>N.A</b>

3.12 No. of faculty served as experts, chairpersons or resource persons **05**

3.13 No. of collaborations International **N.A** National **N.A** Any other **N.A**

3.14 No. of linkages created during this year **02**

3.15 Total budget for research for current year in lakhs :

From funding agency **M.V.E.W. Trust** From Management of College **YES**

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	N.A
	Granted	N.A
International	Applied	N.A
	Granted	N.A
Commercialised	Applied	N.A
	Granted	N.A

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
02	01					01

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

Total No. Of NSS participants

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
 National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness programmers, Health, Education program .

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area 1.5 Acre	6555.85 sq.mt	-		6555.85 sq.mt
Class rooms	15	-		15
Laboratories	11	09(Previously 4 science lab merge in one curriculum lab.)		11
Seminar Halls	01	-		01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	1.10 lakh		Fee collection by the student	1.10 Lakh
Value of the equipment purchased during the year (Rs. in Lakhs)	1.17 lakh		Fee collection by the	1.17 lakh

			student	
Others	-	-	-	-

#### 4.2 Computerization of administration and library

We have Eleven numbers of computers consist of :-		
	H.O.D.	Staff
M.Ed.	1	1
B.Ed.	1	1
D.El.Ed.	1	1
Administration	1	
Admission	1	
Library	2 for students	1 for librarian
Total computers	11 (Eleven)	

\*Total **11** computer set is available in the college for administration work.

**Annexure – 03**  
**(Invoice & newly added computers are enclosed)**

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5939	623566/-	564	108490/-	6533	733056/-
Reference Books	1876	258051/-	-	-	1876	258051/-
e-Books	-	-	-	-	-	-
Journals	07	8455/-	09	3000/-	16	11455/-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	110	20000/-	-	-	110	20000/-
Others (Encyclopaedia)	04	3500/-	-	-	04	3500/-

**Annexure – 04**  
**(One Bill of newly added books).**

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	01	06	-	01	03	03	-
Added	10		02	-		02		-
Total	35		08	-	01	05	03	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet access is provided to the students in the form of a centre where the students can log on to the internet to work on the assignments or project assigned to them by the faculty. Each department is provided with a computer system with internet connection for the teaching staff to update their knowledge.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	1.48
ii) Campus Infrastructure and facilities	6.85
iii) Equipments	0.65
iv) Others	0.54
<b>Total :</b>	<b>9.52</b>

**Annexure – 05**

**(Copy of bill equipped with Intercom.)**

### **Criterion – V**

## **5. Student Support and Progression**

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC is regularly providing necessary assistance to students; facilitate their Holistic development and progression. It also looks into student performance and the progression of students to higher education and gainful Employment. The stakeholder provides financial support to students by free studentship, scholarship and stipend. It provides reservation OBC physical challenged (Divyang), SC and ST students.

#### 5.2 Efforts made by the institution for tracking the progression

The academic progression of the students is monitored through the following methods

1. Classroom performance.
2. Assignment attendance and departmental seminars.
3. Project report, field trip, internship report, action researches etc.

The institution has a very good track record of student progression which is reflected by the result of University examination

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
300	100		150 (D.El.Ed.)

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
116	10	14	160		300	89	33	14	314		450

Demand ratio

Dropout 2 %

Men

No	%
	22

Women

No	%
	78

(b) No. of students outside the state

70

(c) No. of international students

N.A.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

**The institution makes all possible efforts to facilitate student support mechanism for coaching for competitive examination and progression to employment. Equal Opportunity cell, student grievance cell, coaching for net coaching for entry into services and remedial coaching, spoken classes.**

No. of students beneficiaries

20

5.5 No. of students qualified in these examinations

N.A

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

- Equal coaching for TET examination to the students & remedial coaching.
- Spoken classes.

No. of students benefitted 18

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	160		17

5.8 Details of gender sensitization programmes

Gender sensitization cell is active. It creates awareness among the stakeholders by organizing the institutional seminar.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 04 National level   International level  

No. of students participated in cultural events

State/ University level 02 National level   International level  

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level 03 National level 0 International level 0

Cultural: State/ University level 02 National level 0 International level 0

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	02	90000
Financial support from government	The State govt. Gave scholarship directly transfer to students A/C.	As per the state govt. Norms amount (scholarship) is given to the students
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_N.A.\_\_\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission:  
To impart quality education to meet the needs and challenges of the global environment.  
To impart ethics and human values and to develop professional and life skills.  
Vision:  
To bring out the best in man by providing value-based, need- based and correct oriented education and create self-reliant global citizen.

6.2 Does the Institution has a management Information System

Yes,  
The college is functioning and governed by the College management committee. There are several others committees like Academic council, finance committee, women cell , different grievance cell for students, teachers and non-teaching staffs. Every informations and decisions are posted on minute registered or notice registered.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum design and development for the program is done at least every year to ensure continuing suitability requirement and the vision, mission and quality education.

The government steps are followed in curriculum device/ are as under The need for stratifying a new programmme or course may arise from in teacher with faculty, students, alumni or UGC etc.

We used many resources for the curriculum development like Lab, PPT singing lab, ICT lab etc. The employability, innovation and research in curriculum design and development is ensured by Environment of student ability program for curriculum development. Mandatory project semester in our college. Synergizing curriculum with the need and practice. To regulate curriculum with relevant to local needs.

### 6.3.2 Teaching and Learning

The institution engages student teacher in active learning by giving assignment general writing reading process in library giving assignments, Journals, writing, reading books in library, giving them projects works group as well as individuals doing personal group teaching in which some talented teacher the teaching learning process is multidimensional. Each compound of the process is related to the success of learners. Student must develop an outstanding of this from and factor that lead to success of K-12 students. Thus it brings interest in them to learn, Role playing acting and pursuing skills etc. make the student active in learning.

Library there is college library the student, teacher as well as staff members' tall usage the library.

At a time 2+ books are issued to each teacher student. There are enough tables and chairs where more then 50 students can study toge then there are library periods for the teacher student during library period. They maintain silence in the library more then 8000 books are available in the college library Different types of journals and magazines are available in the library photocopy facility is also made available in the library for student staff. The library helps active learning.

### 6.3.3 Examination and Evaluation

- Provision of Photocopy of examined answer book to the students in practice.
- Computerized Result sheet displayed on notice board.
- Printed question paper provided for examination
- Pattern of questions and evolution system as per the concerned university.
- Internal assessment based on submission of assignments, internship report and reports.

### 6.3.4 Research and Development

1. Field trip, educational survey and action research done by students during session.
2. Curriculum lab, language lab, psycho lab, Black- board writing lab, ICT Lab and Art-craft room are available for skill development.
3. Micro-Teaching classes organises for actual teaching.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Teaching aids through ICT and PPT based.
2. Reference books, text book, Journals (National & International), Magazine are available for different courses.
3. High speed Wi-Fi facility available in the campus.

### 6.3.6 Human Resource Management

The foundation has a strategy for preparing and retraining of the staff and to support is particular expert preparing. Educators are urged to go to supplemental classes and introduction courses. At the point when there are corrections in the B.Ed. educational modules, instructors are coordinated to go to introduction program/courses to refresh and update their insight. The Institution offers an obligation leave offices to the educators to go to and present papers in the class, workshop held by alternate schools. The foundation energizes the instructor/teachers to seek after advanced education, for example, post graduation in different orders and doctorate qualification. The instructor instructors are furnished with the most recent innovation and they are given the office of utilizing most recent projectors, web and intuitive sheets in their classroom educating. To guarantee the accessibility of qualified and submitted workforce and staff expected to meet the expressed targets, the organization take after the principles and control of UGC, State government and the administration. For the arrangement of the new educators, the organization is entirely take after the standards and control of the UGC , NCTE and state government. All the employees are very much qualified.

### 6.3.7 Faculty and Staff recruitment

Recruitment of teachers and non-teaching done by college management committee and concerned university. (As per the NCTE and state Govt. Norms)

### 6.3.8 Industry Interaction / Collaboration

1. School internship done by ten Govt. and affiliated Schools.
2. Collaboration with nearby Teacher Training colleges through participations in sports, seminars, debates, workshops etc.

### 6.3.9 Admission of Students

Offline admission in UG and PG on the basis of merit list adopting reservation policy made by State Government.

6.4 Welfare schemes for

Teaching	<ol style="list-style-type: none"> <li>Promotions are given under various Promotion scheme.</li> <li>On serious illness and causality financial supports are given to teachers.</li> </ol>
Non teaching	<ol style="list-style-type: none"> <li>On serious illness and causality financial supports are given to non – teaching staffs.</li> <li>Promotions are given under various Promotion</li> <li>financial supports are given to non-teaching staff on serious illness.</li> </ol>
Students	<ol style="list-style-type: none"> <li>Student grievance cell establishes for educational and health related problem.</li> </ol>

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	
Administrative			Yes	By bodies

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. Computerized mark sheet given by concerned university.
2. Bar coding answer sheet provided by concerned university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

1. University has given autonomy to conduct test exams and sent up test.
2. We conduct counselling on the basis of merit list prepared by the college as per pervious marks obtained.
3. A meetings were conducted between college Administrative and aluminises.
4. A guidance and counselling meet were organised with aluminises.
5. Our alumni association is an immense network of professional contact.
6. Alumni are usually offered exclusive job positing, resumes reviews, webinars and networking events.
7. Alumni association likely offers all kinds of benefits and opportunities that could pay dividends on student degree- for life.

6.11 Activities and support from the Alumni Association

Alumni Association meets twice in every year to share their personal experiences. our alumni organizes blood donation camp outside the campus with the help of students and teachers.

6.12 Activities and support from the Parent – Teacher Association

1. Parent – Teacher Association is an active part of our college.
2. The role of education for the betterment of the society cannot be neglected.
3. Parent – Teacher Association helps the teacher to understand the students from the parent perspective and vice-versa.
4. The overall aim of the Parent – Teacher Association meeting to ensure the best learning experience, well feedback for the student keeping in mind their needs.

### 6.13 Development programmes for support staff

1. Support staff working many important and often multiple roles in the institution.
2. Basic skills in literacy and numeracy.
3. Induction programs.
4. Specialist qualification.
5. Continually reflect upon their own practice, improve their skills and deepen their knowledge and understanding.

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

1. The campus is eco-friendly and several plants and trees are planted during a year.
2. "Swachh Bharat mission" was organised in the outside of the campus and surrounding villages.

**Annexure – 06**  
**(Copy of Photograph with ecological view.)**

## **Criterion – VII**

### **7. Innovations and Best Practices**

#### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. A Scholarship is given to the students by the state government through college administration.
2. Yoga classes and camps were organised during the previous session.
3. Bar-coded answer sheet provided by the college.
4. Online admit cards are providing to the students of all courses.
5. Computer knowledge and the information is compulsory for the students as well as the teacher.

#### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Seminars were organised in the college campus.
2. Cleanness and environmental awareness program organise in the campus.
3. Use of ICT to enhance learning & evaluation
4. The system of Action- Oriented approach on Feedback of students
5. Reading Materials to be strengthened.
6. strengthened

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Each and Every classes of M.V.C.E. equipped/installed with smart classes.
2. Our All the teaching staff are giving a special training by the Psycho trainer of Department of Psycho, VBU, Hazaribag, Jharkhand.

**Annexure – 07 (i) - Copy of Bill of OHP with photographs.**

**Annexure – 07 (ii) - Copy of Acceptance letter.**

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. **A clean campus with a well-maintained garden become an attraction of the college with show plants, herbal plants and other beautiful plants.**
2. **Several awareness programmes on environment protection were organized by the NSS unit of college and also organized debate programmes in college campus about environmental awareness.**
3. **Environmental awareness programmes conducted by the group of active student teachers of this college in nearby villages.**

7.5 Whether environmental audit was conducted?

Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. College publishes a magazine “Vindhya Darpan” every year.
2. It was conducted social service and awareness programme regarding health education, women education, child education etc.
3. Social work and awareness program organises nearby villages.

## **8. Plans of institution for next year**

1. To make examination system fully automated.
2. To introduce certificate course diploma course and B.Ed.(ODL) in near future.
3. To upgrade different facilities in college campus.

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*Name*                    ***Fazal Iqbal***

*Signature of the Assistant Professor cum Coordinator, IQAC*

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*Name*                    ***Dr. Chetlal Prasad***

*Signature of the Principal cum Chairperson, IQAC*

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